

**Programmer:**

**Observer:**

**Date:**

**Location:**

**1. Clear beginning.**

- Introduces herself
- Asks customer their name and their child's name
- Makes clear customer gets to keep the materials
- Clearly states purpose of training

**2. Focuses on at least 3 kindergarten readiness concepts.**

- a.
- b.
- c.
- d.
- e.

**3. Makes connection with parent.**

- Uses kid's name
- Asks engaging questions

- Appears relaxed
- Smiles

**4. Uses what parent says to illustrate/expand info.**

**5. Uses/suggests everyday object(s) for learning.**

**6. Presents kindergarten readiness as process that takes time and practice.**

**7. Emphasizes importance of songs and nursery rhymes for kindergarten readiness.**

**8. Suggests age-appropriate books.**

**9. Clear Ending.**

- Reviews main points and ideas
- Reviews parent's takeaway
- Asks parents if they have any questions
- Has paperwork filled out if appropriate